

Committee of the Whole Minutes

Tuesday, February 23, 2021
Immediately Following the Council Meeting

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson, Councillor Parsons

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Lennox Smith, CBO, Guy Bourgon, Director of Public Works, Niki Dwyer, Director of Development Services

1. CALL TO ORDER

The Chair of the Committee of the Whole called the meeting to order at 7:25 p.m.

2. APPROVAL OF AGENDA

Moved by: Mayor Black

Seconded by: Deputy Mayor Redmond

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT the Committee of the Whole Minutes dated February 9, 2021, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

None.

6. REPORTS

1. Signage Control Download for County Corridors (Communication 132025)

Moved by: Mayor Black

Seconded by: Councillor Atkinson

THAT Committee of the Whole refuse accepting the additional Sign By-law responsibility that is proposed to be downloaded from Lanark County to the Town.

CARRIED, CONSENT

2. 2020 Department Activity Report Card (Communication 132026)

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT the 2020 Development Activity Report by the Director of Development Services dated February 23, 2021 be received as information.

CARRIED, CONSENT

3. Bodnar Subdivision Extension, 1st Request (Communication 132027)

Councillor Seccaspina delegated the role of Chair to Councillor Randell so that she could provide comments on this item. Councillor Seccaspina resumed the role of Chair after she finished speaking.

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Atkinson

THAT Council supports a one (1) year extension of the Draft Approval for the Bodnar Subdivision; and

THAT Staff be instructed to inform the County of Lanark.

CARRIED, MOTION PREPARED

4. DP3-05-2020, 2485851 Ontario Inc. (Duncan McNaughton) on behalf of the Lanark County Food Bank 82-84 Mill Street (Communication 132028)

Moved by: Councillor Randell
Seconded by: Councillor Atkinson

THAT the Committee hereby authorizes the approval of application DP3-05-2020 without conditions to recognize the following additional permitted uses on the property known municipally as 82-84 Mill Street: Food Bank, gymnasium, office and services, institutional use, and retail use; and

THAT the Committee directs Staff to issue a Development Permit in accordance with Section 2.24 of the Development Permit By-law 15-2015.

CARRIED

5. Amendment to Waste Collection By-law 19-2013 and Fees and Charges By-law 114-2020 (Communication 132029)

Moved by: Councillor Parsons
Seconded by: Councillor Tennant

THAT Council approves the proposed amendments to Waste Collection By-law 19-2013 and the amendment to the Fees and Charges By-law 114-2020 as outlined in the report prepared by the Director of Public Works dated February 23, 2021.

CARRIED, BY LAW PREPARED

6. Water Control By-law (Communication 132030)

Staff provided answers to members of the Committee regarding the draft By-law. After much discussion, this matter was referred back to staff for further information regarding:

- The circumstances of the Town shutting off of water supply to a property
- Removing Section 436 from the By-law's enabling provisions
- Hours of watering

Moved by: Councillor Atkinson
Seconded by: Councillor Randell

THAT the Committee defer the Water Control By-law which will repeal By-law 19-2002 (as outlined in the report prepared by the Director of Public

Works dated February 23, 2021) to the March 9th, 2021 Committee of the Whole meeting.

DEFERRED

7. Council Appointments to Advisory Committee/Boards (Communication 132031)

Moved by: Mayor Black

Seconded by: Councillor Tennant

THAT Council approve the following new Advisory Committee and Board appointments:

Mississippi Valley Conservation Authority – Councillor Tennant

Carleton Place Police Services Board – Deputy Mayor Redmond

Carleton Place Youth Centre – Wes Parsons

Carleton Place Childcare Committee – Wes Parsons

Sister City Committee – Councillor Seccaspina

BIA – Councillor Randell

AND THAT all other existing appointments remain in place until the end of this term of Council.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

None.

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Advisory Committee Minutes

Moved by: Councillor Atkinson

Seconded by: Deputy Mayor Redmond

THAT the Carleton Place Environmental Advisory Committee Minutes dated January 11, 2021, be received.

CARRIED

2. Motions from the Environmental Advisory Committee

CAO explained the number of activities that the Town is already doing regarding this request.

Moved by: Mayor Black

Seconded by: Councillor Atkinson

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI– Local Governments for Sustainability (ICLEI Canada) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 350 municipal governments across Canada representing more than 65% of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

BE IT RESOLVED that the Town of Carleton Place review the guidelines on PCP Member Benefits and Responsibilities and then communicate to FCM and ICLEI Canada its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the Town of Carleton Place appoint the following:

1. Corporate staff person: Ross Rankin, Property and Project Manager
2. Elected official: Jeff Atkinson, Councillor

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

CARRIED, CONSENT

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Randell

THAT Council approve adding water/rain barrels to the existing composter subsidy program as recommended by the Carleton Place Environmental Advisory Committee.

CARRIED, CONSENT

9. INFORMATION LISTING

Deputy Mayor Redmond requested that the Town of Carleton Place send a letter to the Leeds, Grenville and Lanark District Health Unit in recognition of their response to COVID-19.

Moved by: Deputy Mayor Redmond

Seconded by: Councillor Tennant

THAT the Information Listing dated February 23, 2021, be received as information.

CARRIED

10. NOTICE OF MOTIONS

Councillor Tennant put forward the following motion for consideration at the next Committee of the Whole meeting:

WHEREAS Council is in receipt of a 2020 Yearly Activity Report regarding development activities and trend data for community growth dated February 23, 2021; and

WHEREAS the report highlights the high level of activity and growth currently occurring and projected to occur within the community;

NOW THEREFORE BE IT RESOLVED THAT the Director of Development Services be instructed to prepare a report for Council's consideration to outline methods and tools to slow/better manage growth within the community.

11. CLOSED SESSION

Moved by: Councillor Atkinson

Seconded by: Mayor Black

THAT the Committee move into closed session at 9:30 p.m. to discuss matters subject to:

(b) Personal Matters about an identifiable individual, including municipal or local board employees; and

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

AND THAT Diane Smithson, CAO and Stacey Blair, Clerk, be permitted to participate in the Zoom meeting.

CARRIED

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT the Committee return to Regular Session at 10:10 p.m.

CARRIED

12. RISE AND REPORT

During the Closed Session:

- A motion was passed to extend the meeting beyond 10:00 p.m.;
- The Committee provided direction to staff regarding the possible acquisition of property.
- The following motion was discussed and put forward for consideration in Open Session regarding Advisory Committee Appointments.

Moved by: Councillor Tennant

Seconded by: Deputy Mayor Redmond

THAT Council recommends the following Advisory Committee appointments:

1. Ian Ross – Municipal Heritage Committee
2. Daniel McShane – Municipal Drug Strategy Committee

CARRIED, CONSENT

13. ADJOURNMENT

Moved by: Councillor Tennant

Seconded by: Councillor Randell

THAT the meeting be adjourned at 10:15 p.m.

CARRIED

Councillor Linda Seccaspina

Stacey Blair, Clerk