



**Parks and Recreation Committee Minutes
for the March 1, 2021 meeting held at 7:00 p.m. in the
Arena Upper Hall**

Present: Jan Ferguson, Councillor Seccaspina, Reeve Richard Kidd,
Tom Marshall, Todd Boyce John Andrews, Diane Smithson, CAO,
Joanne Henderson, Manager of Recreation and Culture,
Steph Scollan, Facilities Clerk

Absent: Bill Levesque (regrets)

**1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL
NATURE THEREOF – now or anytime during the meeting**

No interest was disclosed at this time.

2) PUBLIC MEETING – NONE

3) DELEGATIONS – NONE

4) PLEASE SILENCE ALL ELECTRONIC DEVICES

Communication 132032

Received from: Shari Schaepper, President of the Carleton Place Water Dragons
Addressed to: Joanne Henderson, Manager of Recreation and Culture
Date: March 1, 2021
Topic: Swim Time Rates

SUMMARY

Request to continue being charged the reduced rate of \$30.53/hr + HST for all morning rentals from 5:30 a.m. - 7:15 a.m, Monday to Friday and 7:00 a.m. – 9:00 a.m. on Saturday.

COMMENT

Due to COVID 19; the Water Dragons have not been able to recruit enough swimmers for the groups they are running. The early morning hours used by the Carleton Place Water Dragons are hours that are not used by programming and staffing is not required.

Moved by Paul Pillsworth

Seconded by Todd Boyce

THAT the Carleton Place Water Dragon's be charged \$30.53/hr + HST for all morning rentals from 5:30 a.m. - 7:15 a.m., Monday to Friday and 7:00 a.m. – 9:00 a.m. on Saturdays until August 31, 2021.

CARRIED

Communication 132033

Received from: Environmental Advisory Committee

Addressed to: Parks and Recreation Committee

Date: March 1, 2021

Topic: Water Bottle Filling Station – Carleton Junction

SUMMARY

The Environmental Advisory Committee is recommending that a water bottle filling station be installed at Carleton Junction in 2021.

COMMENT

Water bottle filling stations will be installed at the Canoe Club and the Pool in 2021.

The water bottle filling station will be installed at Carleton Junction in 2022 after the sewer and water service is installed on Coleman Street.

Moved by John Andrews

Seconded by Paul Pillsworth

THAT the Parks and Recreation Committee advise the Environmental Committee that the water bottle filling station at Carleton Junction will be installed in 2022.

CARRIED

CLOSED SESSION

Moved by Paul Pillsworth

Seconded by John Andrews

THAT the Committee move into closed session at 7:15 p.m. to discuss matters subject to:

(a) Personal Matters about an identifiable individual, including municipal or local board employees; and

THAT Diane Smithson, CAO and Joanne Henderson, Manager of Recreation and Culture, be permitted to stay in the room.

1. Park Naming

CARRIED

Joanne Henderson left the room at 7:35 p.m.

Moved by John Andrews

Seconded by Paul Pillsworth

THAT the Committee return to Regular Session at 7:45 p.m.

CARRIED

Joanne Henderson returned to the meeting at 7:45 p.m.

RISE AND REPORT

During the Closed session, the Committee provided staff direction with regards to Park naming.

Moved by John Andrews

Seconded by Todd Boyce

THAT the Parks and Recreation Committee recommend to Council that the Town's Road Naming Policy be expanded to include employees with 25+ years of service.

CARRIED