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March 9, 2021

BY E-MAIL: sblair@carletonplace.ca

Council – Town of Carleton Place
c/o Stacey Blair, Clerk
175 Bridge Street
Carleton Place, ON, K7C2V8

Dear Members of Council:

**Re: Integrity Commissioner Services - Annual Report – 2020
Town of Carleton Place; Our file No. 28519-20**

Background

In 2018, Tony Fleming of Cunningham Swan in Kingston, Ontario, was appointed as the Integrity Commissioner for the Town of Carleton Place in accordance with section 223.3(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25 (the “Act”).

This report summarizes the services provided by the Integrity Commissioner to the Town of Carleton Place in 2020, in accordance with section 223.6 (1) of the *Act*. The purpose of this report is to inform Council about the activities undertaken in 2020.

Requests for Advice

We received one request for advice from an individual member in 2020.

We encourage members of Council and Local Boards for the Town of Carleton Place to contact us in writing should they find themselves unsure of their obligations under the Code or the Municipal Conflict of Interest Act. If a member requests and follows our advice, that advice may be relied on should there be a complaint to the Integrity Commissioner on the same facts in the future.

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In accordance with section 57 of your Code of Conduct, and in addition to our previously issued report we wish to advise of the following:

1. Costs associated with Advice provided was \$508.50;

Due to confidentiality we are unable to provide any detailed information regarding the advice. We can however advise that the Advice was related to the Town's Communication Policy.

Complaints/Applications for Inquiry

There were no complaints submitted to the Integrity Commissioner for the Town of Carleton Place in 2020.

Closing Remarks


We thank the Town of Carleton Place for the opportunity to act as its Integrity Commissioner. We remind members that the Integrity Commissioner is available to provide advice in accordance with the Act regarding a member's obligations under the Code of Conduct and the MCIA. We note that this service provides members with the proactive ability to avoid potential complaints by requesting and acting on advice which may apply to the circumstances of the member.

Members are held to the highest standards of office in their elected positions and we thank members for their continued attention to the ethical obligations expected of them.

Please contact us with any follow-up questions.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP



Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:am
Enclosures