

## **Committee of the Whole Minutes**

**Tuesday, April 27, 2021**  
**Immediately Following the Council Meeting**

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Atkinson, Councillor Parsons

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Guy Bourgon, Director of Public Works, Niki Dwyer, Director of Development Services

### **1. CALL TO ORDER**

Councillor Linda Seccaspina, Chair of the Committee of the Whole, called the meeting to order at 7:13 p.m.

### **2. APPROVAL OF AGENDA**

**Moved by:** Mayor Black

**Seconded by:** Councillor Parsons

THAT the agenda be accepted as presented.

**CARRIED**

### **3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

### **4. MINUTES TO BE APPROVED AND RECEIVED**

#### **1. Committee of the Whole Minutes**

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT the Committee of the Whole Minutes dated April 13th and 20th, 2021, be accepted as presented.

**CARRIED**

## 5. DELEGATIONS/PRESENTATIONS

### 1. Sandra Burelli - Big Brothers Big Sisters

Sandra Burelli of Big Brothers/Big Sisters provided a presentation to update members of the Committee on the current activities of Big Brothers/Big Sisters. Updates included the organization's current programs within Lanark County as well as fundraising activities and success stories. Lastly, Ms. Burelli spoke about how the organization has managed to respond to the changes brought about by COVID.

### 2. Virtual Public Meeting - Community Improvement Plan

The Director of Development Services made a presentation regarding the statutory open house for an amendment to the Town's Official Plan. The purpose of the amendment is to make changes to Policy Section 6.15 of the Official Plan to articulate the goals and objectives of Community Improvement Plans as defined under Section 28 of the Planning Act. The Policy Amendment will recognize affordable housing, façade improvements and energy efficiency projects as qualifiable projects. The Town intends to develop a Community Improvement Plan by 2022.

## 6. REPORTS

### 1. Carleton Place Official Plan Review (Communication 132060)

After the Planner provided a review of the staff report, members of the Committee discussed what additional items should be considered within the Comprehensive Review of the Official Plan. Members agreed that the Highway 7 District should be included in the review.

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Randell

THAT staff be authorized to undertake a review of certain sections of the Town of Carleton Place Official Plan through the Comprehensive Review in accordance with the Director of Development Services' report dated April 27, 2021 as amended with the inclusion of the Highway Commercial District; and

THAT staff be directed to extend JL Richards and Associates' existing contract to incorporate this additional scope of work subject to being within budget.

**CARRIED, MOTION PREPARED**

2. Development Charges - Affordable Housing Policy (Communication 132061)

**Moved by:** Councillor Parsons

**Seconded by:** Councillor Randell

THAT Council approve a By-law to adopt the Development Charges Affordable Housing Policy as presented.

**CARRIED, BY LAW PREPARED**

3. Sea Can Policy Options (Communication 132062)

After much discussion, members of the Committee were not able to reach a consensus on how the matter of Sea Cans should be addressed.

**Moved by:** Mayor Black

**Seconded by:** Deputy Mayor Redmond

THAT Committee direct staff to develop a By-law under Section 8 of the Municipal Act respecting the regulation of shipping containers within the Town of Carleton Place.

**DEFEATED**

4. Drinking Water Quality Management System (DWQMS) First Quarter Report (Communication 132063)

**Moved by:** Councillor Parsons

**Seconded by:** Deputy Mayor Redmond

THAT the 2021 first quarter Drinking Water Quality Management System (DWQMS) Report be received as information.

**CARRIED, CONSENT**

5. OPP Detachment Board Proposal (Communication 132064)

**Moved by:** Councillor Randell

**Seconded by:** Deputy Mayor Redmond

THAT Council supports as their preferred option, an OPP detachment board proposal for the Lanark County OPP detachment based on a two (2) board model comprised of an east and a west; and

THAT the east board proposal be comprised of the municipalities of Mississippi Mills, Beckwith and Carleton Place with a total of 10 members which would include two (2) community representatives selected at large and two (2) provincial appointees;

THAT this scenario be proposed to both the Town's neighbouring communities and at a meeting of all Lanark County OPP policed communities to enable a proposal to be submitted to the Ministry of the Solicitor General by the June 7, 2021 deadline; and

THAT following the meeting of all Lanark County OPP policed communities, staff will report back to seek final Council approval of the preferred option chosen by the communities.

**CARRIED, CONSENT**

6. Properties of Cultural Heritage - Water Treatment Plant (Communication 132065)

**Moved by:** Deputy Mayor Redmond

**Seconded by:** Councillor Tennant

THAT Council supports the inclusion of the Carleton Place Waterworks building located at 199 John Street and described as Con 12 Part Lot 13 in the Register of Properties of Cultural Heritage Value or Interest.

**CARRIED, MOTION PREPARED**

**7. NEW/OTHER BUSINESS**

The item regarding COVID-19 Regulations and MPP R. Hillier was dispensed with during the Council meeting this evening and was removed from the Committee of the Whole meeting.

**8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

None.

**9. INFORMATION LISTING**

**Moved by:** Councillor Tennant

**Seconded by:** Councillor Atkinson

THAT the Information Listing dated April 27, 2021, be received as information

**CARRIED**

**10. NOTICE OF MOTIONS**

None.

**11. ADJOURNMENT**

**Moved by:** Councillor Parsons

**Seconded by:** Councillor Atkinson

THAT the meeting be adjourned at 8:56 p.m.

**CARRIED**

---

Councillor Linda Seccaspina

---

Stacey Blair, Clerk