

CPEAC Meeting | MINUTES

March 8, 2021 | 6:30pm | Meeting location via Zoom

Meeting called by Dena Comley (Chair)

Type of meeting Committee Meeting

Facilitator

Secretary Tracy Kwissa

Present: Laura Cupper, Jamie DeBaie, Jack Havel, Tracy Kwissa, Randy Martin, Colin McDuff, Bill Slade

Regrets: Kyle McCulloch, Jeff Atkinson

Meeting Called to Order by Dena Comely @ 6:32 pm

Approval of Agenda: Motion brought forward by Colin MacDuff, seconded by Laura Cupper

No Conflict of Interest

Minutes from last meeting will be approved via email once all edits are complete.

Composter Video and Freecycle Day were added to the Agenda

AGENDA TOPICS

Time allotted 30 Minutes | 6:33 pm | **Agenda topic** Rotary Club | **Presenter** Wayne Brunton, President of Carleton Place and Mississippi Mills Rotary Club

Wayne related the background of Rotary Club International and noted that in 2019, the Rotary Club added Protecting the Environment to its tenets. It seems that the Rotary Club is seeking a small project/activity related to the environment that can be accomplished in a day with a maximum of 20 people. This could be done in partnership with another group.

Dena explained about the proposed Native Plants Garden; perhaps the Rotarians could pay for signage in 2022 when the garden is established. Or perhaps a role in Composter workshops or with the Pitch-In program. Jack suggested that the Urban Forest Committee is needing volunteers given that students cannot volunteer during Covid.

Wayne and Dena will take these ideas to a Rotary meeting scheduled for March 9, 2021

Action items

Person responsible Deadline

Meet with Rotary Club

Dena Comely

March 2021

Time allotted 15 minutes | 6:51 pm | Agenda topic Financial Review | Presenter Dena Comely

Dena reported that CPEAC was allotted \$4000 for 2021. As with other committees, this was from the CPEAC reserve fund with \$7500 remaining in the reserve fund. Payments already committed equalling \$1912 for 2021 include: fee for the email account, anti-idling signs, 2 high school bursaries at \$200 each, wildflower garden materials, green business award from 2020. The \$200 donation to the Library will be held until after the move back into their renovated building.

Motion to award school bursaries for 2021 moved by Jamie DeBaie, seconded by Bill Slade. All in favour.

Action items	Person responsible	Deadline
None		

Time allotted 15 minutes | 6:58 pm | Agenda topic Council to join Partners for Climate Protection | Presenter Dena Comely

There are questions in Council related to the CPEAC motion requesting that Council join Partners for Climate Protection. As a result, there will be County representatives at the COW meeting held on Facebook on March 9 at 7:00. The expectations for lower tier municipalities will be explained. Dena suggested that CPEAC members attend.

Action items	Person responsible	Deadline
None		

Time allotted 15 minutes | **7:01 pm** | **Agenda topic** Wildflower Garden | **Presenter** Dena Comely

Dena contacted Joanne Henderson regarding installing the Wildflower Garden in Junction Park. There will be significant planting there and Joanne Henderson did not guarantee that the Garden would be located there and asked if CPEAC would cover the cost of watering. Dena inquired as to how much that would be.

Action items	Person responsible	Deadline
Follow up with Joanne re cost of watering	Dena	TBD

Time allotted 15 minutes | **7:05 pm** | **Agenda topic** Development Proposals | **Presenter** Dena Comely

There is a development proposal for 17 Albert St. as well as a proposal for Taber Street; comments due March 15, 2021. Dena inquired if committee members wished to continue receiving these proposals and members indicated that they would like to receive them.

Action items	Person responsible	Deadline
None		

Time allotted 15 minutes | **7:10 pm** | **Agenda topic** Twin Sister City Comrie | **Presenter** Randy Martin

Randy suggested that since Comrie is considered one of the most environmentally friendly cities in the UK; perhaps we should contact them and ascertain what they are doing. Colin agreed to seek out a contact for Comrie.

Action items	Person responsible	Deadline
Contact for Sister City	Colin	Next Meeting

Council has asked if CPEAC will be responsible for Freecycle Day. The main commitment seems to be publicity and it could be advertised in Municipal Matters as well as through social media for a small fee. June 4-6 is the proposed date and publicity would state that all Covid precautions need to be observed.

Action items	Person responsible	Deadline
None		

Time Alotted 15 minutes | 7:30 pm | **Agenda topic** Composter Video | **Presenter** Dena Comely

Dena has been asked to produce a Composter video. After discussion, it was agreed that there are numerous videos online and the focus could be on encouraging individuals to compost. Dena will provide this feedback to Public Works.

Action items	Person responsible	Deadline
Communicate with Public Works	Dena	ASAP

Time allotted 15 minutes | 7:39 pm | **Agenda topic** Green Bin | **Presenter** Colin MacDuff

In the next 2-4 years, producers will need to cover the cost of their recycling; freeing up money for organic waste collection. It may be too early for a Green bin/Compost survey. Discussion re: CPEAC's focus: supporting composters, planting of fruit trees; perhaps in conjunction with The Hunger Stop. Laura will informally discuss the latter idea with the Food Bank Director. Colin, Tracy and Laura will discuss how to move forward with a Composting Strategy including: a date and location for Composter promotion.

Action items	Person responsible	Deadline
Communicate with The Hunger Stop	Laura	ASAP
Composting Strategy	Colin, Laura, Tracy	Next meeting

Time allotted 15 minutes | 7:55 pm | Agenda topic Composter Competition | Presenter Dena Comely

Dena suggested a Composter Competition where Individuals would demonstrate their use of composting using social media. The purpose would be to enhance the visibility of composting. Dena will take this to Amanda.

Action items	Person responsible	Deadline
Discuss competition with Amanda	Dena	Next meeting

Meeting Adjourned at 8:00 pm

Next meeting April 5, 2021