

# CPEAC Meeting | MINUTES

Meeting called by Dena Comley (Chair)  
Type of meeting Committee Meeting  
Facilitator  
Secretary Tracy Kwissa

Present: Bill Slade, Jeff Atkinson, Tracy Kwissa,  
Colin MacDuff, Jack Havel, Laura Cupper  
Regrets: Kyle McCulloch, Jamie DeBaie

Meeting Called to Order @ 6:00 pm

Minutes from March 1, 2021 Approved, Motion brought forward by Laura Cupper, seconded by Colin MacDuff

No conflict of interest

## AGENDA TOPICS

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Time Allotted 15 minutes | 6:35 pm | Agenda topic Green Bin/Compost Survey |  
Presenter Colin MacDuff and Laura Cupper

The Survey questions have been completed, with some edits and additions made by Jeff Atkinson. The Survey will need approval from council before it can be made public. Instructional videos about how to compost and the environmental value of composting can be found on YouTube. It's not necessary and would not be an efficient use of the Committee's time to make a video when all the info is already online. Laura looked into having workshops hosted by a local business who sells compost bins already. Rona said no, Home Depot said no and Laura is waiting to hear from Canadian Tire. Dena spoke with Town Staff and they are reluctant to support an "in person" workshop with COVID-19 and the current restrictions and limitations. Colin put forth the question as to whether the Committee could buy the compost bins for the workshop and the Committee would collect the money for the composter from the participants? We need to find out if the Town is willing to fund the Survey.

Dena informed the Committee that the Town has made some social media posts and is promoting the composter and rain barrel rebate program. The information about the rebates will also be going out with the monthly water bills. However, the Town feels that weekly posts about the Rebate program and the value of composting etc. would be "too much" traffic on people's newsfeeds. We suggest that the Town use the pamphlet that was published a few years ago as a source of information for the Facebook posts; use the same wording and graphics (cut and paste)

The CAO has also informed Dena that there is no money in the budget currently for a Green Bin Program and likely will not be until it is mandated by the Province.

Dena suggested we sponsor a Facebook contest where people could post pictures or videos of themselves and/or their families composting. We could offer prizes of gift cards from the local nurseries

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**Action items****Person responsible** **Deadline**

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Time Allotted 15 minutes | 6:50 pm | Agenda topic Wildflower Planting in Roy Brown Park | Presenter Dena Comely

Dena met with Joanne Henderson regarding the pollinator wildflower garden the Committee had proposed earlier in the year to be installed at Junction Park. Joanne said there are plans to plant trees at the park and it will likely become quite shady over the next 10 to 15 years, making it not ideal for a garden that will need sun to thrive. Roy Brown park has been suggested as an alternate location. This park is meant to be an educational site and this makes it a logical site for a pollinator/wildflower garden. CPEAC is providing all the materials needed to build the flower bed. Joanne informed Dena that if CPEAC will also provide two rain barrels on site, that Staff will make sure they are filled. The Town will dig out the garden plot and provide soil and this should be done sometime in April 2021. CPEAC will be responsible for recruiting volunteers to do the actual watering of the flower bed. It is the Committee's hope that there will be more of these flower beds in additional locations around town in the future.

Laura will reach out to the Mississippi Valley Conservation Authority to get their input regarding the content and design of the sign that will be posted to explain the significance and purpose of the garden to those visiting Roy Brown Park

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**Action items****Person responsible** **Deadline**

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Communications with MVCA

Laura

ASAP

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Time allotted 15 minutes | 7:05 pm | Agenda topic Bill Slade Resigning | Presenter Dena Comely

Bill Slade has handed in his resignation from CPEAC. Bill is one of the founding members of the committee and has been on the committee for 25 years. His contributions and dedication to the Committee and the environment have been steadfast and unsurpassed. He will be greatly missed! The Committee wishes Bill all the best in his future endeavors and thanks him for his dedication.

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**Action items****Person responsible** **Deadline**

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None

The County is planning an education campaign about the harm of single use plastics. There will be a social media campaign that will include a “pledge” for residents to sign to commit to reducing their own use of plastics. There will be an education component to the campaign to inform people how they can reduce their use of plastics at home/work. There are also stickers that businesses can get for their windows to show their commitment to the reduction of use of plastics. Dena would like to know if there will be signs put up throughout the County advising residents about this campaign and suggests that the County and environmental groups need to facilitate the normalization of using our own “stuff” such as water bottles, containers for takeout, cutlery, shopping bags etc. Educational signs in municipal buildings that reflect the social media campaign and provide information about harmful plastics would facilitate this normalization. Jeff Atkinson suggests that Carleton Place and CPEAC put out a Plastics Survey for households to do to inventory how much plastic they use and help them plan and suggest how to reduce their plastic use, what alternatives there are to plastics, etc. Colin asked the question: how will the County track the efficacy of this campaign? How is the County measuring success of the campaign?

**CPEAC recommends that the Town of Carleton Place ban the sale of single use water/pop/juice etc. bottles in all municipal buildings and facilities by 2023. Furthermore, the Committee suggests that the municipality lower the amount or eliminate all together, the use of ALL single use plastics at events such as festivals, conferences, meetings etc.**

Action items	Person responsible	Deadline
None		

This Checklist is currently stalled by Town staff. Nicki was revamping the checklist, but is waiting for the newly hired Planner to begin in April. The checklist was accepted by Council and Staff, but the Planning Department is currently short staffed. With the Official Plan under review, nw is a good time to include changes to make the municipality “Greener”. The Town is looking at the Official Plan and ways to attach amendments to require such things as water permeable driveways, more greenspace, thicker topsoil etc. The municipality could offer incentives to developers for including Green Initiatives in their plans (conduits for solar panels, electric car charging stations etc.) such as reduced development fees, tax breaks etc.

Action items	Person responsible	Deadline
None		

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Time allotted 15 minutes | 7:35 pm | Agenda topic Transportation Plan | Presenter Colin MacDuff

Colin attended this meeting regarding the upcoming construction at the intersection of highways 7 and 15, as well as the upcoming redevelopment of downtown. There was to be signage that went up in 2019 about respecting cyclist, safe cycling and sharing the road. Sidewalks should be installed on both sides of ancillary roads to facilitate safe walkability. There needs to be more crosswalks installed and they need to be mandatory stops for vehicles, not voluntary. All sidewalks should be cleared of snow and ice in winter. Safety on the OVR Trail is a big concern, especially with some serious incidents having already occurred with motorized vehicles and pedestrians.

Action items	Person responsible	Deadline
None		

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Time allotted 15 minutes | 7:40 pm | Agenda topic Council Update | Presenter Jeff Atkinson

Development Review- two projects under review right now. There is a water and waste water report coming out soon. These are in anticipation of the expansion of the water treatment and filtration facilities. The watering by-law will be stricter in 2021 and will now become a ticketable offence. There will be no morning watering in July and this will also be carried over in cases of drought. Residents will be reminded of the rebates for Rain Barrel purchases and encouraged to buy them.

The Pump Track and skateboarding parks will be kept open despite lockdowns if this can be done safely.

Dena asked Jeff what the status of the electric car charging stations that were to be installed with the Hydro One grant the municipality received in (2019). When will these stations be installed? Jeff will follow up with Diane Smithson (CAO).

South Frontenac wrote a letter condemning Randy Hillier's actions during this pandemic (anti-masking, anti-vaccination, anti-lockdown rallies) The Town of Carleton Place is planning to endorse the letter.

Action items	Person responsible	Deadline
Follow up with CAO re: charging stations	Jeff Atkinson	Next meeting

Meeting adjourned at 7:56 pm

Next meeting May 3, 2021 via Zoom

