

Committee of the Whole Minutes

**Tuesday, June 8, 2021
Immediately Following the Council Meeting**

COUNCIL PRESENT: Doug Black, Sean Redmond, Andrew Tennant, Linda Seccaspina, Toby Randell, Jeff Atkinson, Wes Parsons

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Joanne Henderson, Manager of Recreation and Culture

1. CALL TO ORDER

Councillor Linda Seccaspina, Chair of the Committee of the Whole, called the meeting to order at 7:16 p.m.

2. APPROVAL OF AGENDA

Moved by: Doug Black

Seconded by: Jeff Atkinson

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Toby Randell

Seconded by: Sean Redmond

THAT the Committee of the Whole Minutes dated May 25, 2021, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

1. Sally McIntyre, General Manager, Mississippi Valley Conservation Authority

Sally McIntyre, General Manager of the Mississippi Valley Conservation Authority provided a presentation regarding the draft Mississippi River Watershed Plan. The draft plan identifies goals and objectives for the watershed, recommends actions and will serve as a tool for priority setting, budgeting, forming partnerships, taking action and monitoring progress and results.

Ms. McIntyre also commended Town staff and Council for its efforts in limiting water usage given the low water levels currently being experienced due to the lack of rainfall in the watershed.

6. REPORTS

1. Updates - Accessibility Policies (Communication 132081)

Moved by: Doug Black

Seconded by: Toby Randell

THAT Council approves the updated Accessible Customer Service Policy and the Accessible Customer Service Procedures as outlined in the Clerk's report dated June 8, 2021.

CARRIED, CONSENT

2. Recreation Booking Software (Communication 132082)

Moved by: Sean Redmond

Seconded by: Jeff Atkinson

THAT Council approves the purchase of the ACTIVENet recreation software to a maximum cost of \$11,867.00 plus HST; and

THAT the budget deviation of up to \$11,867.00 be funded from Recreation Reserves in 2021 and included in the 2022 budget to replenish the reserves utilized in 2021.

CARRIED, MOTION PREPARED

3. Tractor Purchase (Communication 132083)

Moved by: Wes Parsons

Seconded by: Andrew Tennant

THAT Council authorizes the purchase of a 40 horsepower tractor from Elliot Farm Equipment in the amount of \$45,768.00 plus HST; and

THAT the budget deviation of \$11,573.52 be funded from the sale of the John Deere Tractor (\$6,112.00) and Recreation Equipment Reserves (\$5,461.52).

CARRIED, MOTION PREPARED

4. Trailer Purchase (Communication 132084)

Moved by: Toby Randell

Seconded by: Sean Redmond

THAT Council authorizes the purchase of a trailer from Trailer Country in the amount of \$5,609.00 plus HST with the budget deviation to be funded from the Recreation Equipment reserve.

CARRIED, MOTION PREPARED

7. NEW/OTHER BUSINESS

None.

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Committee Minutes

Moved by: Jeff Atkinson

Seconded by: Sean Redmond

THAT the following Committee minutes be received:

- Carleton Place Accessibility Advisory Committee - April 7, 2021

CARRIED

9. INFORMATION LISTING

Moved by: Jeff Atkinson

Seconded by: Sean Redmond

THAT the Information Listing dated June 8, 2021, be received as information

CARRIED

10. NOTICE OF MOTIONS

None

11. ADJOURNMENT

Moved by: Doug Black

Seconded by: Wes Parsons

THAT the meeting be adjourned at 7:50 p.m.

CARRIED

Councillor Linda Seccaspina

Stacey Blair, Clerk