



**Board of Directors**

**MINUTES**

Via Zoom

June 16, 2021

**MEMBERS PRESENT**

J. Mason, Chair  
J. Atkinson, Vice-Chair  
F. Campbell  
R. Darling  
E. El-Chantiry  
G. Gower  
B. Holmes  
J. Inglis  
J. Karau  
P. Kehoe  
C. Kelsey  
B. King  
C. Lowry  
P. Sweetnam  
A. Tennant  
K. Thompson

**STAFF PRESENT**

S. McIntyre, General Manager  
A. Millar, Treasurer  
M. Craig, Manager of Planning and Regulations  
J. Cunderlik, Director, Water Resource Engineering  
R. Fergusson, Operations Supervisor  
S. Gutoskie, Community Relations Coordinator  
J. North, Water Resource Technologist  
E. Levi, Recording Secretary

**VISITORS PRESENT**

G. & M. Bucci, Watershed Resident

J. Mason called the meeting to order at 1:00pm.

J. Mason advised that more information regarding Item 8b was being received and the item should be deferred to a future meeting.

**B06/16/21-1**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: R. Darling**

**Resolved, That the Agenda for the June 16, 2021 Board of Directors meeting be adopted as amended.**

**“CARRIED”**

**BUSINESS**

1. Approval of Minutes – Board of Directors

**B06/16/21-2**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: J. Atkinson**

**Resolved, That the Minutes of the Mississippi Valley Board of Directors Meeting held on May 19, 2021 be received and approved as printed.**

**“CARRIED”**

2. Receive Advisory Committee Minutes

The following Advisory Committee Minutes were received:

Finance & Administration, April 9, 2021

Policy & Priorities, April 30, 2021

3. Watershed Condition Report

J. North advised that current conditions were lower than normal. Significant rainfall over the entire watershed will be required for several days to bring levels and flows into normal range. A Level One Low Water was declared and widespread throughout Ontario. She advised that many regions expect to declare a Level Two by the end of June unless the weather changes.

4. Comments from the Chair

J. Mason confirmed that the Province did not grant the request to extend her tenure as Chair of the Board. She thanked E. El-Chantiry for recruiting her and the Board for their support over the years. She noted she would like to see continued success of the conservation authority and advised she would be putting forward her name to stand for Vice-Chair.

Members of the Board expressed their gratitude for her years served. J. Karau noted that other conservation authorities have provision for a chair emeritus, which should be considered.

5. Election of Board Chair and Vice-Chair

**B06/16/21-3**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: K. Thompson**

**Resolved, That Sally McIntyre be appointed as Chair for the Election of Chair.**

**“CARRIED”**

S. McIntyre declared all offices vacant. E. El-Chantiry nominated J. Atkinson for the position of Chair. S. McIntyre asked three times for further nominations. No further nominations were received.

**B06/16/21-4**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: R. Darling**

**Resolved, That nominations for the position of Chair be closed.**

**“CARRIED”**

J. Atkinson agreed to let his name stand for the position of Chair. He was duly elected by acclamation and assumed his position as Chair of the meeting.

E. El-Chantiry nominated Janet Mason for the position of Vice-Chair. J. Atkinson asked three times for any further nominations. No further nominations were received.

**B06/16/21-5**

**MOVED BY: P. Kehoe**

**SECONDED BY: J. Inglis**

**Resolved, That nominations for the position of Vice-Chair be closed.**

**“CARRIED”**

J. Mason agreed to let her name stand for the position of Vice-Chair. She was duly elected by acclamation.

**6. Election of Conservation Ontario Representatives**

**B06/16/21-6**

**MOVED BY: J. Karau**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Board of Directors appoint:**

- i. Jeff Atkinson as Voting Delegate**
- ii. Janet Mason as First Alternate**
- iii. Sally McIntyre as Second Alternate**

**to Conservation Ontario Council for the remainder of 2021.**

**“CARRIED”**

7. Lower Mississippi Flood Plain Mapping Study – Review and Update

J. Cunderlik provided the Board with a workplan, schedule, budget and update regarding the Lower Mississippi Flood Plain Mapping Study as presented in Staff Report 3149/21. A total of \$110,400 was proposed to be paid from the Operating Reserve to fulfill the requirements of this project.

J. Inglis asked whether further landowner observations could trigger the requirement for another revision at a later date. J. Cunderlik explained that the project is being completed for the entire area to avoid that scenario.

**B06/16/21-7**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Board direct staff to allocate \$110,400 from the Operating Reserve to hire temporary engineering support and retain a consultant to conduct a third-party review of the Lower Mississippi River model and study.**

**“CARRIED”**

8. Policy & Priorities Advisory Committee Reports

a. Consent Agenda

Staff Report 3138/21 was presented by S. McIntyre. J. Karau noted as the use of consent agendas progresses, further modifications can be made if certain aspects are not working.

**B06/16/21-8**

**MOVED BY: J. Mason**

**SECONDED BY: G. Gower**

**Resolved, That the Board of Directors approve amendment of the MVCA Administrative By-law to permit Consent Agenda as set out in report 3138/21, as amended.**

**“CARRIED”**

b. Meeting Remotely - Deferred

c. Policy & Priorities Committee Mandate

S. McIntyre briefly reviewed Staff Report 3139/21 that clarified the committee’s mandate.

**B06/16/21-9**

**MOVED BY: R. Darling**

**SECONDED BY: B. Holmes**

**Resolved, That the Board of Directors approve amendment of the MVCA Administrative By-law to confirm the mandate of the Policy and Priorities Committee to deal with committee structures, as set out in Report 3139/21.**

**“CARRIED”**

d. MVCA Policies - Shoreline & Wetland Development

M. Craig reviewed changes to the *MVCA Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Policies* as outlined in Staff Report 3141/21.

**B06/16/21-10**

**MOVED BY: J. Karau**

**SECONDED BY: F. Campbell**

**Resolved, That the Board of Directors:**

- 1. Direct staff to prepare an internal check-list for assessment of any application for vehicle access through a provincially significant wetland (PSW).**
- 2. Approve all proposed housekeeping changes to the MVCA Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Policies as presented in Report 3130/21.**

**“CARRIED”**

e. Off-leash Dog Parks at Conservation Areas

Staff Report 3142/21 was provided for information.

9. Finance & Administration Advisory Committee Reports

a. K&P Trail and Bridge

S. McIntyre reviewed Staff Report 3143/21. She noted that the recommendation from the Advisory Committee was to proceed with sale of the K&P “as is” with respect to its condition and state of registered ownership.

There was discussion regarding what constituted a nominal sale price and whether there were provincial expectations in terms of cost recovery. S. McIntyre advised there were no provincial requirements when selling property for nominal value and that pending conversation with the Counties, sale would likely cover the costs of what was spent to date and legal transfer costs.

J. Inglis questioned repercussions from the loss of the asset. S. McIntyre advised that the newly proposed regulations do not include recreation on conservation area lands, and the trail is entirely recreational.

**B06/16/21-11**

**MOVED BY: A. Tennant**

**SECONDED BY: P. Kehoe**

**Resolved, That the Board authorize sale of the K&P Trail to the counties of Lanark, Renfrew, and Frontenac for a nominal sum with the understanding that it remain unconverted at the time of sale and that MVCA does not incur any additional costs.**

**“CARRIED”**

**b. Carp Erosion Control Project**

S. McIntyre reviewed Staff Report 3144/21. She noted that contract award was time sensitive and that MVCA was acting project manager for the City of Ottawa that would need to sign-off on the project award.

**B06/16/21-12**

**MOVED BY: E. El-Chantiry**

**SECONDED BY: P. Sweetnam**

**Resolved, That the Board authorize staff to award construction of the Carp Erosion Control project following receipt of written approval of the preferred tender by the City of Ottawa.**

**“CARRIED”**

**c. NDMP Flood Risk Assessment Project**

As outlined in Staff Report 3147/21, S. McIntyre advised that the contractor should be provided with as much time as possible given the time limits of the grant, and as such the contract needed to be awarded as soon as possible.

**B06/16/21-13**

**MOVED BY: B. King**

**SECONDED BY: J. Inglis**

**Resolved, That the Board delegate approval of the Purchase Order for completion of the Flood Risk Assessment project to the Board Chair or Vice Chair, for subsequent endorsement by the Board in accordance with MVCA's Purchasing Policies and Procedures.**

**“CARRIED”**

**d. Shabomeka Lake Dam Project**

S. McIntyre reviewed the project as outlined in Staff Report 3145/21. She highlighted that the permit was received from MNRF and the permit from DFO remains outstanding.

e. Preliminary Financial Impact Analysis - New Regulations

S. McIntyre presented Staff Report 3146/21. She noted that capital asset planning is a concern going forward and highlighted the difficulty in planning ahead when the new regulations curtail the financial ability to do so. She noted that MVCA owns a variety of assets, particularly at the Mill of Kintail that would no longer be eligible for the municipal levy. It was suggested that perhaps the new rules should only apply to newly acquired/built assets. She advised that a letter to province could be drafted to clarify this matter since the implications are great.

J. Karau reminded members that the draft watershed plan underscores the importance of collaboration. Conservation areas are important and excellent assets. During upcoming discussions with municipal partner, he noted the importance of addressing areas which people value and see what the authority is in best position to deliver.

10. General Manager Update

S. McIntyre provided Staff Report 3150/21 for information. She highlighted that Community Relations Coordinator, S. Gutoskie, has accepted employment at South Nation Conservation Authority and thanked her for her years of service.

**ADJOURNMENT**

The meeting was adjourned at 2:40 p.m.

**B06/16/21-14**

**MOVED BY: C. Lowry**

**SECONDED BY: B. Holmes**

**Resolved, That the Board of Directors meeting adjourned.**

**“CARRIED”**

**“E. Levi, Recording Secretary**

**J. Atkinson, Chair”**