

**COMMUNICATION 132133**

Received From: Stacey Blair, Clerk  
Addressed To: Committee of the Whole  
Date: October 26, 2021  
Topic: 2022 Council and Committee Calendar

**SUMMARY**

In accordance with the Town's Procedural By-law 117-2018, staff has prepared a draft 2022 Council/Committee Calendar for consideration.

**DISCUSSION**

Staff has prepared a draft Council/Committee of the Whole Calendar for 2022. The meeting dates that are being suggested have been chosen in consideration with other Council commitments. Where feasible, Carleton Place meetings are proposed for the second and fourth Tuesdays. Where this differs is for the most part due to other events taking place such as conferences or holidays. Additionally, similar to previous years, the Council and Committee of the Whole dates take place on the same weeks as County meetings to allow County Council members to have time off between meetings.

The Town will advertise its meetings in Municipal Matters and on the Town's website as well as posting a copy of the Council/Committee calendar on the website.

A few items of note regarding this year's calendar are as follows:

1. The last meeting of the current Council will be November 8, 2022.
2. The inaugural meeting of the new Council will occur on November 15, 2022.
3. The 2023 budget meeting is not included on the 2022 calendar as it will be postponed to January 2023 to accommodate the new Council.

**STAFF RECOMMENDATION**

THAT the 2022 Council/Committee of the Whole Calendar be approved as presented.