

Committee of the Whole Minutes

Tuesday, May 10, 2022

Immediately Following the Council Meeting

COUNCIL PRESENT: Mayor Black, Deputy Mayor Redmond, Councillor Seccaspina, Councillor Randell, Councillor Tennant, Councillor Parsons

COUNCIL ABSENT: Councillor Atkinson, with regrets

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey, Treasurer, Niki Dwyer, Director of Development Services

1. CALL TO ORDER

Acting Chair Andrew Tennant called the meeting to order at 7:18 p.m.

2. APPROVAL OF AGENDA

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

1. Mayor Black - Coleman Central Subdivision Extension Request
(Communication 133050)

Mayor Black lives in an adjacent phase of the subdivision that is being discussed.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Councillor Parsons

Seconded by: Councillor Seccaspina

THAT the Committee of the Whole Minutes dated April 26, 2022, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS

Representatives from Stantec Consulting made a presentation on the Town's Draft Water/Wastewater Master Plan and Environmental Assessments.

The presentation provided a review of the following:

- Project progress to date
- Studies and reports completed to date
- Review of public consultation centre material
- Growth projections and future servicing needs
- Existing conditions
- Alternative solution development and evaluation
- Recommended solutions cost and timeline
- Proposed implementation plan
- Next steps

6. REPORTS

1. Financial Report to March 31, 2022 (Communication 133048)

Moved by: Councillor Seccaspina

Seconded by: Mayor Black

THAT Council receives the Financial Report from the Treasurer to March 31, 2022 as information.

CARRIED, CONSENT

2. 2022 Public Sector Accounting Board (PSAB) Budget (Communication 133049)

Moved by: Councillor Randell

Seconded by: Councillor Seccaspina

THAT Council approves the 2022 Public Sector Accounting Board (PSAB) Budget prepared by the Treasurer as required by the Municipal Act, 2001 O. Reg. 284/09.

CARRIED, CONSENT

3. Coleman Central Subdivision Extension Request (Communication 133050)

Mayor Black declared a conflict on this item. (Mayor Black lives in an adjacent phase of the subdivision that is being discussed.)

Moved by: Councillor Parsons

Seconded by: Councillor Randell

THAT Council supports a three (3) year extension of the Draft Approval for the Coleman Central Subdivision; and

THAT Staff be instructed to inform the County of Lanark.

CARRIED, CONSENT

4. Heritage Grant Program By-law and Policy (Communication 133051)

Moved by: Councillor Seccaspina

Seconded by: Councillor Parsons

THAT the Council pass a By-law under Section 38 of the Ontario Heritage Act to authorize a grant program and implementation policy for heritage designated properties; and

THAT Council approve an amendment to Delegation of Authority By-law 94-2020 to delegate the approval of Heritage Grant applications to the Director of Development Services.

CARRIED, BY LAW PREPARED

5. Disconnecting From Work Policy (Communication 133052)

Moved by: Councillor Parsons

Seconded by: Deputy Mayor Redmond

THAT the Disconnecting from Work Policy prepared in accordance with Bill 27, Working for Workers Act 2021, be approved.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

None.

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT the following Committee and Board minutes be received:

- Municipal Heritage Committee (February and April, 2022)

CARRIED

1. Appointment of BIA Member

Moved by: Councillor Parsons

Seconded by: Councillor Seccaspina

THAT Kaitey Cosgrove be appointed to the Downtown Carleton Place BIA Board of Directors.

CARRIED, CONSENT

9. INFORMATION LISTING

None.

10. NOTICE OF MOTIONS

None.

11. CLOSED SESSION

- a. A proposed or pending acquisition or disposition of land by the Town.

Moved by: Mayor Black

Seconded by: Councillor Parsons

THAT the Committee move into closed session at 8:36 p.m. to discuss matters subject to:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

AND THAT Diane Smithson, CAO and Stacey Blair, Clerk, participate in the video conference.

CARRIED

Moved by: Councillor Randell

Seconded by: Deputy Mayor Redmond

THAT the Committee return to Regular Session at 8:43 p.m.

CARRIED

12. RISE AND REPORT

The CAO reported that staff direction was provided during the Closed Session.

13. ADJOURNMENT

Moved by: Councillor Randell

Seconded by: Councillor Parsons

THAT the meeting be adjourned at 8:46 p.m.

CARRIED

Councillor Tennant

Stacey Blair, Clerk