

Committee of the Whole Minutes

Tuesday, June 21, 2022
Immediately Following the Council Meeting

COUNCIL PRESENT: Doug Black, Sean Redmond, Andrew Tennant, Linda Seccaspina, Toby Randell, Jeff Atkinson, Wes Parsons

STAFF PRESENT: Diane Smithson, CAO, Trisa McConkey, Treasurer, Guy Bourgon, Director of Public Works, Niki Dwyer, Director of Development Services, Joanne Henderson, Manager of Recreation and Culture

1. CALL TO ORDER

Councillor Atkinson called the meeting to order at 7:02 p.m.

2. APPROVAL OF AGENDA

Moved by: Sean Redmond

Seconded by: Andrew Tennant

THAT the agenda be accepted as presented.

CARRIED

3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None.

4. MINUTES TO BE APPROVED AND RECEIVED

1. Committee of the Whole Minutes

Moved by: Toby Randell

Seconded by: Linda Seccaspina

THAT the Committee of the Whole Minutes dated June 7, 2022, be accepted as presented.

CARRIED

5. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

1. Audited Financial Statements 2021

The Town's former auditor, Howard Allan and Associates merged with KPMG in October 2021. Serena Deschamps of KPMG reviewed the following documents:

- Town's Audit Findings Report
- Balance Sheet
- Statement of Operations
- Five Year Review Comparison; and
- Noted Highlights on each document.

She commended the Town on its strong financial position and its staff for their work throughout the year on the Town's finances.

Moved by: Sean Redmond

Seconded by: Andrew Tennant

THAT Council approve the 2021 Audited Consolidated Financial Statements; and

THAT the statements be posted on the Town's website.

CARRIED, CONSENT

2. McNeely Landing Subdivision Application - Statutory Public Meeting

- Niki Dwyer, Director of Development Services made a statutory declaration at the beginning of her presentation.
- Julie Stewart, Planner for the County of Lanark was in attendance to answer any questions.
- No members of the public registered to speak.
- Speaking on behalf of the developer were Emily Meyer, Uniform Urban Developments and Jordan Jackson, Novatech Engineering Consultants.

Ms. Dwyer made a presentation that included information on applicable Official Plan and Development Permit policies and reviewed next steps. Ms. Meyer provided information on Uniform's company profile, product

sampling and attention to streetscape/variation in design and materiality. Ms. Jackson provided further details on the proposed development in terms of number of singles, townhomes and multi-residential dwellings and other highlights of the development. After the presentation, committee members were afforded the opportunity to ask questions. Councillor Atkinson thanked the delegation members for their presentation.

6. REPORTS

1. Mississippi Valley Conservation Authority - Part 8 Septic Systems (Communication 133061)

Moved by: Andrew Tennant

Seconded by: Linda Seccaspina

THAT Council approve a By-law to authorize the Mayor and Clerk to enter into a Sewage System Management Agreement with the Mississippi Valley Conservation Authority to delegate the requirements of Part 8 of the Ontario Building Code related to Septic permits.

CARRIED, BY LAW PREPARED

2. Transportation Master Plan Completion (Communication 133062)

Moved by: Sean Redmond

Seconded by: Doug Black

THAT Council receive the completed Transportation Master Plan as outlined in the report prepared by the Director of Public Works dated June 21, 2022; and

THAT Council consider the recommended capital expenditures during the 2023 budget process; and

THAT Council consider the recommended policy changes as part of the next update of the Town's Official Plan.

DEFERRED

Moved by: Toby Randell

Seconded by: Linda Seccaspina

THAT the receipt of the completed Transportation Master Plan be deferred to allow time to review and discuss the plan at an upcoming working session to be scheduled.

CARRIED

3. Purchase of Pick-up Trucks (Communication 133063)

Moved by: Andrew Tennant

Seconded by: Toby Randell

THAT Council authorizes proceeding with Option 2 to lease the three pick-up trucks through LAS/Enterprise Fleet Management.

CARRIED, CONSENT

7. NEW/OTHER BUSINESS

Moved by: Andrew Tennant

Seconded by: Toby Randell

THAT Council supports continued delivery of Category 2 and 3 programs by Mississippi Valley Conservation Authority (MVCA); and

THAT Town Staff work with MVCA staff on Memorandum of Understanding (MOU) and Cost Apportionment Agreement (CAA) development to be presented to Council in early 2023.

CARRIED, CONSENT

8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES

1. Board and Committee Minutes

Moved by: Sean Redmond

Seconded by: Linda Seccaspina

THAT the following Board and Committee minutes be received:

- Carleton Place Public Library - May 18, 2022
- Urban Forest/River Corridor - June 1, 2022
- Parks and Recreation - June 15, 2022

CARRIED

2. Recommended Ice Rental and Pool Fees 2022-2023 (Recreation Communication 133060)

Moved by: Sean Redmond

Seconded by: Doug Black

THAT the pool user fees and ice rental rates be increased effective September 5, 2022 to September 3, 2023 based on an approximate 5.94% increase.

CARRIED, BY LAW PREPARED

9. INFORMATION LISTING

Moved by: Toby Randell

Seconded by: Sean Redmond

THAT the Information Listing dated June 21, 2022 be received as information:

- Letter from Shannon Stubbs, M.P., Shadow Minister for Rural Economic Development and Rural Broadband Strategy

CARRIED

10. NOTICE OF MOTIONS

11. ADJOURNMENT

Moved by: Doug Black

Seconded by: Sean Redmond

THAT the meeting be adjourned at 8:56 p.m.

CARRIED

Councillor Atkinson

Diane Smithson, CAO/Deputy Clerk

