

## **Committee of the Whole Minutes**

**Tuesday, September 13, 2022  
Immediately Following Council**

COUNCIL PRESENT: Doug Black, Sean Redmond, Andrew Tennant, Linda Seccaspina, Toby Randell, Jeff Atkinson, Wes Parsons

STAFF PRESENT: Diane Smithson, CAO, Stacey Blair, Clerk, Trisa McConkey, Treasurer, Niki Dwyer, Director of Development Services, Guy Bourgon, Director of Public Works

### **1. CALL TO ORDER**

Councillor Atkinson called the meeting to order at 7:19 p.m.

### **2. APPROVAL OF AGENDA**

Councillor Randell requested that he be permitted to add a Notice of Motion.

**Moved by:** Doug Black

**Seconded by:** Linda Seccaspina

THAT the agenda be accepted as amended:

- to include a Notice of Motion from Councillor Randell under Item 9. of the agenda

**CARRIED**

### **3. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None.

### **4. MINUTES TO BE APPROVED AND RECEIVED**

1. Committee of the Whole Minutes

**Moved by:** Andrew Tennant

**Seconded by:** Toby Randell

THAT the Committee of the Whole Minutes dated August 23 and 25, 2022 be accepted as presented.

**CARRIED**

**5. DELEGATIONS/PRESENTATIONS**

1. FoodCycler Program - Christina Zardo

Christina Zardo of the FoodCycler Program presented a summary and the findings of the 12-week pilot program that the Town of Carleton Place participated in. Members of the Committee were given an opportunity to ask questions or comment on the presentation.

**6. REPORTS**

1. 160 Miguel Street –Townhome Infill Development (Communication 133074)

Niki Dwyer, the Director of Development Services provided a summary of the application.

Registered to speak were:

Marie Fernandes, Austin Hipkiss, Suzanne Townend and the applicant, Ash Sharma. Jennifer Irwin of the Heritage Committee was also permitted to speak.

**Moved by:** Sean Redmond

**Seconded by:** Andrew Tennant

THAT Jennifer Irwin of the Municipal Heritage Committee be permitted to speak.

**CARRIED**

**Moved by:** Wes Parsons

**Seconded by:** Linda Seccaspina

THAT the Committee conditionally approve the Development Permit application DP3-03-2021 respecting the property known as 160 Miguel Street, subject to the following conditions to be identified in the Development Agreement;

1. That the approval is granted for the development in accordance with the plans identified in a Development Agreement; and
2. That the development includes the installation of one tree per dwelling unit and an additional four trees planted specifically in the

exterior side yard on Coleman Street, to the satisfaction of the Director.

**DEFEATED**

2. Transportation Master Plan Completion (Communication 133076)

Guy Bourgon, Director of Public Works summarized the purpose of the Transportation Master Plan as a visionary document. Committee members were able ask questions of the Director. After much discussion the following motion was considered.

**Moved by:** Wes Parsons

**Seconded by:** Andrew Tennant

THAT item ES Table 1, Long Term Item 4 (the active transportation pedestrian bridge valued at \$8 million), be removed from the Transportation Master Plan.

**CARRIED**

**Moved by:** Toby Randell

**Seconded by:** Andrew Tennant

THAT the Draft Transportation Master Plan be amended by removing the proposed pathway around Arklan Island.

**DEFEATED**

**Moved by:** Sean Redmond

**Seconded by:** Linda Seccaspina

THAT Council receive the completed Transportation Master Plan as outlined in the report prepared by the Director of Public Works dated September 13<sup>th</sup>, 2022 with the removal of the active transportation pedestrian bridge across the Mississippi River; and

THAT Council consider the recommended capital expenditures during the 2023 budget process; and

THAT Council consider the recommended policy changes as part of the next update of the Town's Official Plan.

**CARRIED, MOTION PREPARED**

3. Water Wastewater Master Plan Completion (Communication 133077)

Guy Bourgon, Director of Public Works provided a summary of the status of the draft Water/Wastewater Master Plan. After a thorough discussion, the following motion was passed.

**Moved by:** Andrew Tennant

**Seconded by:** Toby Randell

THAT Council receive the completed Water Wastewater Master Plan as outlined in the report prepared by the Director of Public Works dated September 13<sup>th</sup>, 2022.

**CARRIED, MOTION PREPARED**

**Moved by:** Sean Redmond

**Seconded by:** Andrew Tennant

THAT the meeting be extended beyond 10:00 p.m.

**CARRIED**

4. Waterworks Truck Tender Award (Communication 133078)

**Moved by:** Andrew Tennant

**Seconded by:** Toby Randell

THAT Committee of the Whole supports Tender PW6-2022 for the purchase of a new waterworks truck being awarded to J. D. Brule in the amount of \$187,359.49 (inclusive of net HST); and

THAT the budget deviation of \$12,359.49 be taken from any water/wastewater services surplus remaining at the end of 2022 or alternatively from the water/wastewater reserve.

**CARRIED, CONSENT**

5. Financial Report to July 31, 2022 (Communication 133079)

**Moved by:** Linda Seccaspina

**Seconded by:** Andrew Tennant

THAT Council receives the Financial Report from the Treasurer to July 31, 2022 as information.

**CARRIED, CONSENT**

6. Community Improvement Plan Completion (Communication 133080)

Rory Baksh of Dillon Consulting was available to answer the questions of the Committee members. After much discussion, the following motions were considered.

**Moved by:** Doug Black

**Seconded by:** Sean Redmond

THAT Council pass a by-law to adopt the completed Community Improvement Plan as amended; and

THAT Council prioritize any focus areas to be funded annually as part of the Town's budgeting process.

**CARRIED, BY LAW PREPARED**

**Moved by:** Toby Randell

**Seconded by:** Andrew Tennant

THAT the By-law be amended to enable the brownfield incentive programs to work in cooperation with the affordable housing incentives; and

THAT Dillon Consulting recommend the specific percentage of affordable housing required in order to qualify for the brownfield incentives.

**CARRIED**

**7. NEW/OTHER BUSINESS**

1. Local Gas Prices - Councillor Tennant

**Moved by:** Andrew Tennant

**Seconded by:** Doug Black

WHEREAS gas prices in the Town of Carleton Place are consistently 10 cents more per litre than in the City of Ottawa, which is located 20kms from the Town;

NOW THEREFORE BE IT RESOLVED THAT a letter be sent to the Canadian Fuels Association requesting that gas prices in Carleton Place be examined in an effort to bring consistency with pricing in Ottawa.

**CARRIED, CONSENT**

**8. COMMITTEE, BOARD AND EXTERNAL ORGANIZATION UPDATES**

**Moved by:** Toby Randell

**Seconded by:** Wes Parsons

THAT the BIA minutes of June 2022 be received.

**CARRIED**

**9. NOTICE OF MOTIONS**

Introduced by Councillor Randell

THAT staff be directed to investigate designating Riverside Park as a heritage property, granting it all of the protection of that designation therein.

**10. ADJOURNMENT**

**Moved by:** Sean Redmond

**Seconded by:** Linda Seccaspina

THAT the meeting be adjourned at 10:49 p.m.

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Councillor Atkinson

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Stacey Blair, Clerk