

CPEAC Meeting | MINUTES

April 4, 2022, | 6:30pm | Meeting location Carleton Place Public Library

Meeting called by Jaime DeBaie (Vice Chair)

Type of meeting Committee Meeting

Secretary Tracy Kwissa

Present: Tracy Kwissa, Jeff Atkinson, Laura Cupper, Colin MacDuff, Barbara Purdy

Regrets: Dena Comely

Motion to Approve Minutes of March 7, 2022, by Laura Cupper, Seconded by Colin MacDuff

Motion to Approve Agenda by Jeff Atkinson, Seconded by Barbara Purdy

AGENDA TOPICS

Time allotted 15 minutes | 6:35 pm | Agenda topic Signage for Wildflower Garden | Presenter Laura Cupper

Laura brought samples for the committee to look at. It was suggested that the text colour for the signs be deepened and have a drop shadow added behind the text to make text stand out. There is concern about the sign fading over time due to sun and weather exposure. It was suggested that UV protection also be added to the sign if possible.

Action items	Person responsible	Deadline
Follow up with Graphic Designer	Laura Cupper	May 2022

Time allotted 15 minutes | 6:50 pm | Agenda topic Food Cycler | Presenter Jeff Atkinson

Another one hundred units have been made available by Food Cycler. There is currently a wait list of fifty-seven people from the first batch of units. Residents who have purchased a unit can pick up Friday April 8, 2022, from 3:00 pm to 5:00 pm or on Saturday April 9, 2022, from 10:00 am to Noon. CPEAC members will be at the Town Yard during these time slots to distribute the units. Residents will be required to track their

usage of the Food Cycler over twelve weeks and then complete a survey. Food Cycler will sort and compile the data and share the report with CPEAC and Town Council/Staff.

Action items	Person responsible	Deadline
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None

Time allotted 30 minutes| 7:05 pm | Agenda topic Recreation Master Plan/Council Update | Presenter Jeff Atkinson

Focus groups made up of town staff and Council will look at Recreation and Culture in Carleton Place. There will be several more meetings over the course of the study. There are surveys for residents to complete to contribute their thoughts and ideas about what the town needs and could benefit from. Topics included are music venues, theatre, pools, parks, trails, water quality, climate change (adaptation to and mitigation), cycling lanes, land acquisition, building infrastructure such as pools, arenas, soccer pitches, baseball fields, etc. More information will follow on the town website.

The Free Cycle weekend will be the first weekend in June again this year.

Climate action Plan: corporate and community greenhouse gas reductions have been the biggest priorities.

This is an election year. Registration opens in May this year. Council will focus on the Recreation Master Plan, Bridge Street and Central Bridge construction and Development Proposals for the remainder of the term.

Action items	Person responsible	Deadline
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None

Time allotted 15 mins| 7:35 pm | Agenda topic St. James Woods| Presenter Colin MacDuff

St. James Woods Committee is interested in developing a partnership with the town regarding maintenance and upkeep of the woods. The committee will need permission from the Parish to approach the Church and that is their next step.

Action items	Person responsible	Deadline
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None

Next meeting Monday May 2, 2022, at 6:30 pm

Meeting adjourned at 7:50 pm

