

CPEAC Meeting | MINUTES

May 2, 2022, | 6:30pm | Meeting location Carleton Place Public Library

Meeting called by Dena Comely

Type of meeting Committee Meeting

Secretary Tracy Kwissa

Present: Dena Comely, Tracy Kwissa, Jeff Atkinson, Laura Cupper, Colin MacDuff, Jaime DeBaie, Barb Purdy

Regrets:

Motion to Approve Minutes of April 7, 2022, by Barbara Purdy, Seconded by Colin MacDuff

Motion to Approve Agenda by Laura Cupper, Seconded by Colin MacDuff

AGENDA TOPICS

Time allotted 15 minutes | 6:35 pm | Agenda topic Signage for Wildflower Garden | Presenter Laura Cupper

Members agreed on signage design and cost estimate. Laura will order the sign from Next Gen Printing. Laura will consult with Joanne Henderson to have signage installed.

Action items	Person responsible	Deadline
Order sign and arrange installation	Laura Cupper	April 2022

Time allotted 15 minutes | 6:45 pm | Agenda topic CPEAC Grants | Presenter Jaimie DeBaie

CPEAC will award two \$500 grants this year to high school students going into the fields of environmental studies. One grant will go to CPHS and the other to NDCHS. CPHS has invited CPEAC to attend the graduation ceremony on June 28, 2022 and present the grant. Tracy Kwissa will attend to present to the recipient.

Action items	Person responsible	Deadline
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Time allotted 15 minutes | 6:50 pm | Agenda topic Property Review | Presenter Jaimie DeBaie

The empty pad behind the Pioneer Gas Station and Tim Hortons at the corner of Highway 7 and McNeely Avenue has been purchased and a Wendy's Restaurant has been approved for the site. The Committee has concerns about the additional lanes for drive thru being added and the increased emissions that will be present due to the vehicles in these lanes. The Committee recommends anti-idling signs be put up strategically for maximum visibility. Electric vehicle charging stations and bike parking are also recommended. The builder needs to consider the impact of storm water drainage and have proper mechanisms in place as well as install permeable asphalt to allow for maximum drainage and minimal flooding of the drive thru lanes and parking lots.

Action items	Person responsible	Deadline
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Letter to Building Department	Collin MacDuff	
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Time allotted 15 mins | 7:05 pm | Agenda topic No Mow May | Presenter Barbara Purdy

The Committee would like to begin a program in 2023 to promote no grass cutting in the month of May. This program would also promote that leaves are not raked until the month of May. Both initiatives would educate residents on the importance of delaying leaf collection and grass cutting. This would allow for small organisms that are beneficial to the soil and ecosystem to survive and allow for dandelions and other flowering plants to be available to pollinators, such as bees, to have food early in the Spring when it is needed. The Committee suggests that the Town delay leaf collection until May or extend the collection period to further promote that residents do not mow their lawns or rake their leaves too early in the Spring.

Action items	Person responsible	Deadline
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None		
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Time allotted 15 mins | 7:20 pm | Agenda topic Free Cycle Weekend | Presenter Jaimie DeBaie

The Committee agrees that the Free Cycle Weekend should continue to be on the first weekend in June.

Action items	Person responsible	Deadline
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Contact Jessica Hansen to promote event	Barbara Purdy	
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on social media

Time allotted 5 mins | **7:25 pm** | **Agenda topic** Recreation Master Plan | **Presenter** Colin MacDuff

The Climate Master Plan documents previously written by CPEAC and submitted to previous Councils have relevant information and details that would pertain to the Recreation Master Plan. The Committee will extract these details and submit to Council and Staff for their consideration.

Action items	Person responsible	Deadline
Create document for RMP	Colin MacDuff	

Time allotted 15 mins | **7:30 pm** | **Agenda topic** Council Update | **Presenter** Jeff Atkinson

The next important document to be developed and discussed is the Wastewater Master Plan, a long-term plan for wastewater and water treatment. The Committee will be called upon to make recommendations.

Action items	Person responsible	Deadline
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Time allotted 15 mins | **7:35 pm** | **Agenda topic** EV Chargers | **Presenter** Laura Cupper

Residents have claimed to be running in to difficulties when requesting information from Town Staff regarding the installation of EV chargers in their homes. Laura will send an email to Len Smith to get details about this process.

Action items	Person responsible	Deadline
Contact Len Smith	Laura Cupper	

Time allotted 15 mins | **7:40 pm** | **Agenda topic** Earth Day 2023 | **Presenter** Barbara Purdy

Barb will organize an event for Earth Day next year and recruit volunteers. The Committee would like to make Earth Day an important day in Carleton Place to bring awareness and education about protecting our environment.

Action items	Person responsible	Deadline
Earth Day Planning	Barbara Purdy	

Meeting adjourned at 7:50 pm

Next meeting is June 6, 2022 @ the Carleton Place Library at 6:30 pm