

CPEAC Meeting | MINUTES

June 6, 2022 | 7:00 pm | Meeting location Carleton Place Public Library

Meeting called by Dena Comely (Chair)

Type of meeting Committee Meeting

Secretary Tracy Kwissa

Present: Dena Comely, Tracy Kwissa, Jeff Atkinson,
Laura Cupper, Colin MacDuff,

Regrets: Barbara Purdy, Jaime DeBaie

Motion to Approve Minutes of May 2, 2022, by Laura Cupper, Seconded by Colin MacDuff

Motion to Approve Agenda by Laura Cupper, Seconded by Colin MacDuff

AGENDA TOPICS

Time allotted 15 minutes | 7:05 pm | Agenda topic Signage for Wildflower Garden | Presenter Laura Cupper

Laura has received the signage and is waiting to hear back from Parks and Recreation to arrange installation.

Action items	Person responsible	Deadline
--------------	--------------------	----------

None

Time allotted 15 minutes | 7:10 pm | Agenda topic Findlay Property | Presenter Dena Comely

Waiting on Phase 2 Environmental Assessment and Phase 2 Archaeological Assessment. Traffic Study (High Street, Bell Street, Bridge Street) was done after the Central Bridge was already closed and has been flagged by Council. There are no EV charging stations in plans, and this is an issue that needs to be addressed. The roof design will allow for Solar Panel installation later. There needs to be an effective filtration system for storm water that will be dumped directly into the river. Water going into the river must be clean and there must be a minimal amount,

Action items	Person responsible	Deadline
--------------	--------------------	----------

Draft letter with comments/recommendations

Dena Comely

Time allotted 15 minutes| **7:15 pm** | **Agenda topic** Climate Action Plan Draft | **Presenter** Colin MacDuff

Colin has been working on completing a draft Climate Action Plan to be submitted by CPEAC to Council. Committee reviewed his submitted draft and made comments. This document will also be submitted for the Recreational Master Plan.

Action items	Person responsible	Deadline
Edit draft CAP	Colin	

Time allotted 15 mins| **7:30 pm** | **Agenda topic** Food Cyclers Program/Council Update| **Presenter** Jeff Atkinson

The survey for Food Cyclers users is in development and will be going out in June or July.

The Lepine consultation for the proposed building on Coleman Street is complete.

The Urban Forest Committee is investigating storm water and wastewater drainage.

Cavanaugh Construction is petitioning the Ford government to have environmental regulations regarding quarry sizes removed.

Action items	Person responsible	Deadline
None		

CPEAC would like it noted that the Ad for Tender for new vehicles for the Town of Carleton Place did not include electric or hybrid vehicles. The Town needs to lead by example and include electric vehicles when purchasing and/or replacing vehicles.

Future by-laws to be discussed: wild and naturalizations of lawns.

Discuss a candidates information session at September meeting

Next meeting TBD

Meeting adjourned 8:00 pm